



DATE	EVENT or VENUE	AREA or LOCATION	NAME of official completing this form	SIGNATURE of official completing this form

DESCRIPTION OF IDENTIFIED RISK	CONSEQUENCE (describe word)	LIKELIHOOD (describe word)	RISK RATING (describe word)	CONTROLS / TREATMENT What has or will be done about it?
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.....
.....
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.....

CONSULTATION REGISTER – Who did you talk to?

	NAME	POSITION	EXPERIENCE	SIGNATURE	DATE
Responsible person advised >					
Person responsible for review >					
Who else was notified? >					
Who else was notified? >					
Who else was notified? >					

Risk Calculator			LIKELIHOOD: <i>How likely is it to happen?</i>				
CONSEQUENCE: <i>How severely could it hurt someone (riders, officials or public)? And what impact will it have?</i>			ALMOST CERTAIN Will occur	LIKELY Could happen frequently	POSSIBLE Could happen occasionally	UNLIKELY Could happen but only rarely	RARE Could happen, but it is unforeseeable that this will occur
	PERSONAL INJURY	ADMINISTRATIVE					
CATASTROPHIC	Life threatening injuries, death or multiple fatalities	Major hardship to organisation. Huge \$ loss.	Extreme	Extreme	Extreme	High	Medium
MAJOR	Extensive (Serious) injuries resulting in major medical treatment. Hospital.	Significant hardship to organisation. Major \$ loss	Extreme	Extreme	High	High	Medium
MODERATE	Moderate injuries - medical treatment required (broken bones). Hospital.	Moderate hardship to organisation. Medium – High \$ loss	High	High	High	Medium	Low
MINOR	First aid injury. No ongoing medical attention.	Some hardship to organisation. Minor \$ loss	High	Medium	Medium	Low	Low
INSIGNIFICANT	No injury.	Little or no hardship to organisation. 0 – Low \$ loss	Medium	Low	Low	Low	Low

RISK RATING:	RISK TREATMENTS	LEVELS OF CONTROL METHODS
Extreme: Stop activity, immediate action required	AVOID: Don't do the activity	1. AVOID < Try to start here
High: Prioritised action required	TREAT: Reduce – use controls	2. SUBSTITUTE
Medium: Planned action required	ACCEPT: If low or if consequences are tolerable	3. ISOLATE
Low: Action when possible	TRANSFER: (Caution – cannot transfer duty of care)	4. REDUCE by physical controls
		5. REDUCE admin warning and rules
		6. PPE < Last resort